

HoA Board Meeting Minutes 06/22

20 Jun 2022 / 7:00 PM / VIA ZOOM

Call to Order

- The meeting was formally called to Order by the President, Brian Janks, at 7:05pm.

Roll Call

- Present: Brian Janks (President), Stacy Harris (Secretary), Christina Moser (Treasurer), Brian Kady (Member At Large), Michelle Folden (Committee Member – Communications), Jen Hart (Committee Member - Beautification)

Approval/Reading of Minutes

- There was a motion to adopt the Minutes from the May 22, 2022 HOA Board meeting by Christina. Brian J supported. The minutes were approved as submitted.

Report of Officers

- President - defer to later in agenda
- Vice President - not present
- Treasurer
 - Financial Reports - May financials were reviewed. There was an unexpected \$1600 charge from American Lawn Sprinkler. Brian will request a detailed bill to determine what it was for.
 - Customer Balance Report - Past due amounts were reviewed. There are only 5 homeowners who have past due amounts.
 - 2021 Income Taxes - Christina will complete before October deadline.
- Secretary - nothing to report

Committee Reports

- Architectural Report - Recent requests from June

- 1471 Glass Lake Circle - Install 2 street trees + 3 trees in backyard - approved
- 702 Brooks Lane - Sunroom addition - approved
- 753 Brooks Lane - Deck addition - approved
- Eldridge complaint (1415 Glass Lake Circle) - Pine tree issue at 409 Glass Lake Ct - need to verify that plan was approved by architectural committee then will follow up with complainant
- **Communication Report**
 - Emails/Facebook posts received -
 - Emails received regarding weeding/mulching cul-de-sacs - Margie to address with Northern Pines
 - Misc Emails and Facebooks regarding architectural request process and other lost/found items
 - Advertisements for neighborhood businesses in announcement boxes - Michelle discussed allowing GH homeowners to advertise home businesses in the announcement boxes - Board agreed
- **Beautification Report**
 - Front entrance redesign - awaiting detailed estimates and drawings from Barkman and Northern Pines
 - Sidewalk at hill on Cedar St - Brian has contacted the golf course and the developer

Old Business

- Sewer fee exemption - no update
- Mailbox painting - Painting is complete. Brian J has the extra paint.
- Pothole repair - Michelle to post repair request process for homeowners to use
- Attorney collection actions - Will proceed once we are 30 days past the final notice date.
- Trial of InRhodes client dashboard (Caliber) - Brian deferred trial to Stacy & Christina - awaiting login credentials
- Master Association updates - no updates

New Business

- Violation letters -

- Two friendly reminders were sent in May regarding boats, items were moved
- Two new letters will be sent in June for a camper and a boat trailer
- Parking vehicles on grass - HoA can only address if vehicles are parked on GH common area grass
- Weeding of entrances and cul-de-sacs - Margie addressing issue with Northern Pines. Brian to request site visit schedule from Margie so she can monitor issues like this.
- Quit Claim Deed for Common Elements from Lax to Golf Highlands HoA - Lax will need to cover attorney fees for the transfer of deed
- Date for next board meeting - Monday, July 25th at 7pm.

Adjournment

- The Golf Highlands HOA Board of Directors meeting was adjourned at 8:00pm by President Brian Janks .

**** Action Items ****

- Christina - complete HoA taxes in June
- Brian J - request details for \$1600 bill from American Lawn Sprinkler
- Margie - ensure Northern Pines completes weeding of cul-de-sacs and entrances ASAP
- Michelle - post repair request process to homeowners
- Brian - request schedule of site visits from Margie