

**GOLF HIGHLANDS HOA
BOARD OF DIRECTORS SPECIAL MEETING
September 27, 2020**

Minutes of the Board of Directors Special Meeting of the Golf Highlands HOA, Oxford, Michigan, held at 1481 Glass Lake Circle, Oxford Michigan on September 27, 2020.

I. CALL TO ORDER.

The meeting was formally called to Order by the acting President, Brian Janks, at 5:35 p.m.

II. ROLL CALL OF BOARD MEMBERS.

Present: Brian Janks (acting President), Dustin Foster (Secretary), and Matt Wells (Board Member – At Large)

Absent: Diana Rubel (Treasurer)

III. HOA BOARD and COMMITTEE MEMBERS.

The HOA Board sent an electronic request to the community regarding filling vacancies on the HOA Board and Committees. Four lot owners responded to the request. To be considered for a vacancy on either the HOA Board or a committee, the lot owner cannot currently be in violation of the Declarations (outstanding unpaid fine) or delinquent in HOA annual dues for 2020. One of the lot owner that responded is currently in violation and could not be considered at this time. After discussion, D. Foster made a motion to nominate and add Stacy Harris to the HOA Board of Directors as a voting member (completing the 5 member voting Board of Directors), Beau Everitt to the HOA Board of Directors in an at-large position as a non-voting member, and Rosa Everitt to the Architectural Committee. The motion was supported by M. Wells and B. Janks. The nominations were approved by majority vote of D. Foster, M. Wells, and B. Janks.

IV. ELECTION OF HOA BOARD OF DIRECTORS OFFICERS.

The HOA Board of Directors elected the officers for the HOA Board of Directors. Upon the motion of B. Janks the following individuals were nominated and appointed B. Janks – President, M. Wells – Vice President, D. Rubel – Treasurer, S. Harris – Secretary, and D. Foster – at large. The Motion was supported by D. Foster and M. Wells. The nominations and appointment were approved by majority vote of B. Janks, D. Foster, and M. Wells.

V. LOT OWNERS REQUEST TO APPEAR BEFORE THE BOARD.

Lot Owners at 1111 Cedar Street and 1189 Chelsea Boulevard each requested to appear before the HOA Board regarding violation notices. Both sets of lot owners appeared before the HOA Board via Zoom. Both sets of lot owners engaged in conversation and question and answer with the HOA Board regarding violation notice. During the conversation lot owners raised concerns about communication, the unity of the community, enforcement of violations, and stress caused by receiving violation notices. Additionally, the lot owners each detailed what steps each undertook to comply with the Declarations. The HOA Board apologized for any stress caused by the violations and offered an explanation of enforcement to the lot owners. Following the full discussion and exchange of information, the HOA Board decided to take the following action:

- (1) Will send a letter to the lot owners at 1111 Cedar Street indicating that there was no violation that occurred in July 2020.
- (2) Will waive all violation fees assessed to the lot owners of 1189 Chelsea Boulevard.
- (3) Will follow-up with North Oakland to discuss communication of violations and response to violations and those communication with the HOA Board President.
- (4) The HOA Board will discuss again the process and procedures as to how violations are addressed.

B. Janks will follow-up with North Oakland to ensure that all actions are taken on behalf of the HOA Board.

VI. NEXT MEETING.

The next HOA Board meeting is scheduled for Sunday, October 18, 2020 at 6:00 p.m.

VII. ADJOURNMENT

The Golf Highlands HOA Board of Directors meeting was adjourned at 7:30 p.m.