

HoA Board Meeting Minutes 03/22

March meeting 27 March 2022 / 7:00 PM / VIA ZOOM

Call to Order

- The meeting was formally called to Order by the President, Brian Janks, at 7:02pm.

Roll Call

- Present: Brian Janks (President), Stacy Harris (Secretary), Brian Kady (Member At Large), Michelle Folden (Committee Member – Communications), Greg Bringard (Committee Member - Financial), Jen Hart (Committee Member - Beautification)

Approval/Reading of Minutes

- There was a motion to adopt the Minutes from the March 6, 2022 HOA Board meeting by Brian K. Michelle supported. The minutes were approved as submitted.

Report of Officers

- President - nothing to report
- Vice President - not present
- Treasurer
 - Financial Reports - February financials were reviewed. On target to budget.
 - Customer Balance Report - Past due amounts were reviewed. There are 38 homeowners who have not yet paid dues. Second invoices (with interest) will be going out on April 1st.
 - 2021 Income Taxes - Christina has filed an extension
- Secretary - nothing to report

Committee Reports

- **Architectural Report**
 - 1405 and 1460 Glass Lake Circle patio installations - no requests received - Brian J to have Margie send letters to them requesting submittal of plans
- **Communication Report**
 - Emails received -
 - 1141 GLC sent an architectural request to Margie - Michelle to forward message to Brian K for follow-up
 - Inquiry regarding homes without street trees and two homes on Rivercrest Ct without landscaping - Michelle to forward message Brian K and Brian J for follow-up
 - 567 Brooks Ct - Pool installation permit request - Michelle to forward to Brian K for follow-up
- **Beautification Report** - nothing to report

Old Business

- 1270 & 1420 Glass Lake Circle - response to letters to board regarding boats - A letter has been sent to one of the homeowners - Brian J to send copy to Stacy for HoA records
- Sewer fee exemption - Beau to reach out Oxford Township - no update
- HoA Insurance Policy - new quotes - Brian J - no update
- Review of bids/selection for mowing/landscape maintenance and fertilization - Board
 - Mowing/landscaping - The Board reviewed/discussed the three bids obtained by InRhodes.
 - Fertilization - The Board reviewed/discussed the five bids obtained by InRhodes.
 - Brian K moved to approve Northern Pines for both services pending a reference check, Stacy seconded. Motion was approved.
- Irrigation contract - Only one bid was received (from American Lawn Sprinkler) and will be awarded the contract again for 2022.

New Business

- Review results of Road Fund Survey conducted by InRhodes - Per the survey, none of the 50 neighborhoods that InRhodes manages have a road improvement/maintenance fund set aside.
- Response to Rich Cramb - Brian J moved to approve the draft letter, Brian K seconded. Motion was approved.
- Date for next board meeting - Sunday, April 24th at 7pm

Adjournment

- The Golf Highlands HOA Board of Directors meeting was adjourned at 7:49pm by President Brian Janks .

**** Action Items ****

- All Board Members -
- Brian J - have Margie send out letters to 1405 and 1460 Glass Lake Circle requesting plans for their patio installations as no architectural requests were received
- Brian K - follow-up on the three emails discussed under Communications Committee report
- Brian J - forward copy of letter sent regarding boats on Glass Lake to Stacy for HoA records
- Brian J - complete reference check for Northern Pines and if acceptable, have Margie secure contracts for landscaping and fertilization
- Brian J - provide approval to Margie to execute irrigation contract for 2022